



Bass Coast Health Work Experience Placements – Expression of Interest

ORG-062

Student Demographics			
Title			
Given Name/s		Surname	
Email Address			
Date of Birth		Contact Number	
Next of Kin			
Name			
Contact Number		Relationship to Student	
Education Provider Details			
Institution			
Year Level			
Coordinator/Teacher Name			
Coordinator/Teacher Email		Coordinator/Teacher Contact No	
Bass Coast Health Placement Details			
Preferred Work Experience Location/type			
Preferred placement length			
Preferred dates	From:	To:	
Eligibility			
Are you 15 years or older?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Do you attend secondary school or VCAL program within the Bass Coast/South Gippsland catchment?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Do you have parental and school approval to attend this placement?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If over 16 years of age are you willing to obtain a valid police check? (VCAL only)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Placement guidance	<ul style="list-style-type: none">- Students aged 16 years and older attending VCAL placements must provide a valid police check to Learning & Development prior to placement commencement. All police checks must have a date of issue within 12 months from the date of placement commencement.- Students will be required to complete a confidentiality declaration and provide COVID 19 vaccination information – aligning with BCH guidance on vaccination requirements- Students will always work in an observational role under direct supervision of a BCH staff member. Students must follow directions given to them by the BCH supervisor.- Students are to arrange their own transport to and from BCH sites, and are not permitted to travel in BCH vehicles		



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- The student must be introduced to customers/clients and their role explained. They may observe and participate in general activities that do not require specific expertise.
- Students have the right to express concerns and ask questions about placement and discuss staff issues with their Department Manager, Divisional Director, Learning and Development or Human Resources.
- The Chief Executive Officer/Divisional Director has the right to terminate Work Experience placements as a result of inappropriate professional conduct or if a consumer safety or privacy is breached or jeopardised in anyway
- Upon completion of the placement, students will be provided with a Work Experience evaluation form for return.

Student Name (please print)	
Student Signature	
Date	

Please return this form at your earliest convenience with any supporting documentation to studentcoordinator@basscoasthealth.org.au

*Please note expressions of interest for secondary school work experience placements will **only be accepted between 1st February - 31st March** each year for placements dates between June and August.*

VCAL placement requests can be submitted at anytime through out the year.